

# CHAPTER 27

## SPECIAL EVENT PERMITS

### **Sec. 27. Special event permits.**

#### **Sec. 27-01**

##### *Permit required.*

Except as provided in subsection 27-02(1) below, it shall be unlawful for any person to conduct or cause to be conducted any special event in unincorporated Jasper County without first obtaining a valid permit for such event. Said permit shall be valid for a period of time not to exceed ten consecutive days.

#### **Sec. 27-02**

##### *Application procedures.*

The following application procedures shall govern special event permits.

- (1) Applications for special event permits shall be submitted on a form provided by the department. A nonrefundable application fee of \$100.00 shall accompany the application as established by the board of commissioners to defray the cost of processing the application. The complete application must be submitted at least 30 days prior to the starting day of the proposed special event.
- (2) The application shall contain each of the following unless the department deems an item inapplicable to the type of event proposed:
  - a. Name, address, phone and email of the applicant.
  - b. Delineation of boundaries. The outermost boundaries of the special event shall be fully and clearly delineated on a map, which shall be no smaller than 8 'A x 11 inches in size, and attached to the application for a permit. All public streets and/or sidewalks within and adjacent to such area(s) shall be clearly identified. The department shall require, as part of the approval for the event, that areas no less the five feet in width shall be designated and preserved for public circulation and access to adjoining business establishments outside the area(s) delineated for the event.
  - c. The date(s), hours and duration of the event.
  - d. Estimated attendance figures.
  - e. Completed and signed application forms.
  - f. A statement of the type of special event proposed.
  - g. The producer of any special event shall hold harmless the government of Jasper County, Georgia, its officers, department, constitutional officers, employees and agents from liability of damages arising from any acts or omissions emanating from a special event. Proof of such waiver shall be filed with, and made part of, the application

form. The producer shall be responsible for providing liability insurance that may be necessary for any special event.

**Sec. 27-03**

*Signs.*

Special event signs shall be located within the designated area for which the permit has been issued. All signs associated with a special event shall be removed within 24 hours of the conclusion of the event. All signs shall comply with chapter 54 (sign regulations). All signs shall be located and secured so as to assure safe conditions for pedestrian and vehicular traffic without unnecessary or unsafe distractions to drivers or pedestrians.

**Sec.27-04**

*Vendors.*

*a. Sales permitted.*

The sale of food or any merchandise or service of any type by a vendor shall be allowed as a component of a special event provided such vendor is approved and authorized in writing by the permit holder of the event and shall be conducted in accordance with such conditions and limitations as shall be imposed in writing by the permit holder and submitted as part of the application for a permit. The vendor of any food, whether hot or cold, as a part of a special event shall be subject to all rules and regulations of the Jasper County Health Department. It shall be the responsibility of the producer of an event to assure compliance with this section by any such vendors.

*b. Identification required.*

Any vendor authorized by a permit holder shall be required to prominently display on his or her person a badge identifying the vendor as an authorized participant in the event. Such identification shall be not less than three inches by three inches, shall state that the bearer is an official participant in the event, and shall bear the signature of the permit holder of the event.

**Sec. 27-05**

*Sanitation.*

- (1) *The permit holder of a special event shall be required to provide temporary outdoor toilet facilities at any event at which 50 or more persons are expected to be in attendance. The number of toilets and their locations shall be determined by the Jasper County Health Department.*
- (2) *The Permit holder of the special event shall be required to provide temporary garbage receptacles at any event at which 20 or more persons are expected to be in attendance. The number of receptacles and their locations shall be determined by the Jasper County Health Department.*
- (3) The permit holder shall be responsible for cleaning the property area(s) on which the event was held to its pre- event condition within 24 hours of the conclusion of the event. If the permit holder fails to clean up such areas, such clean up shall be arranged by Jasper County and the cost charged to the permit

holder.

**Sec. 27-06**

*Public safety.*

1. Traffic and crowd control may be provided by the Jasper County Sheriff Department and/or the Jasper County Code Enforcement Officer and number of officers and/or special arrangements shall be determined by the sheriff. The permit holder shall be responsible for costs associated with public safety.
2. A special event shall be limited to the specific geographic area(s) within which the event is to take place and the permit holder of the special event shall be responsible for the provision of sheriff, code enforcement, and sanitation services within the boundaries of the event for a period of two hours past the conclusion of the event or until the area is cleared of all activities related to such event.

**Sec. 27-07**

*Other permits required.*

The permit holder shall obtain other permits that may be required by other chapters of this Code. Except as specifically authorized herein, nothing in this section is intended to authorize activity otherwise prohibited by the Jasper County Code. Special events held on private property shall be limited to two special events per calendar year per private property location.

**Sec. 27-08**

*Indemnification.*

The permit holder of any special event shall hold Jasper County, its officers, employees and agents harmless from any liability or damages for property damage or bodily injury, including death, which may arise from any acts or omissions emanating from a special event located on or involving any portion of public property and/or private property. Such indemnification shall be submitted with the application on a form provided by Jasper County.

**Sec. 27-09**

*Additional charges.*

Jasper County may assess additional costs against the permit holder for special events should the holder fail to provide sanitary clean-up such that any property used for the special event is left in the same condition as that preceding the event, or fail to repair or replace property or equipment damaged or destroyed during a special event. The director of the department of code enforcement shall transmit an itemized bill setting forth any verifiable expenses for sanitary cleanup and repair or replacement of property or equipment incurred by Jasper County to the permit holder within 30 days of the conclusion of the event. Should the permit holder refuse to pay such bill within 30 days of the date of said billing, Jasper County may seek legal recourse authorized under applicable law for recovery of said expenses. The applicant shall sign a statement prior to issuance of a special event permit agreeing to payment of these additional costs on a form

provided by Jasper County.

**Sec. 27-010** *Application; fee.*

- 1.. A producer of a special event shall make application for a permit for such event at the office of the director on a form prescribed by the director. Application forms may be obtained from the office of the director. The application fee is \$100.00.
2. An application for a special event shall be filed with the director at least 60 days prior to the date the event is scheduled to occur. However, no application shall be accepted earlier than one year prior to the date of the event.
3. A nonrefundable application fee of \$100.00 shall be paid at the time the application for a permit is filed. Such fee shall be payable to Jasper County by cash, money order, or cashiers check.

**Sec. 27-011**

*Administrative review.*

1. The director shall cause the application to be circulated to each department or other agency whose services the director determines would be affected by the nature and activities of the proposed event.
2. Each such department or agency shall review the application and note the services which it will be required to perform, the number of personnel to perform such services, the length of time to perform such services, the estimated cost to perform such services, and any other information which would assist the department or agency in facilitating the event and services required.
3. Each department and/or agency reviewing an application may recommend in writing certain conditions or restrictions deemed necessary to facilitate the event, to comply with other laws or regulations, or to ensure the safety, health and welfare of the community. In reviewing the recommendations of the departments, the director may impose and enforce such conditions or restrictions as a part of the permit. A violation of the permit, including such conditions or restrictions, shall be deemed a violation of this section.

**Sec. 27-012**

*Final approval of permit; minimum review period.*

The director is authorized to approve and issue a permit for a special event after considering all comments and conditions of the reviewing departments and agencies as well as other information pertaining to the proposed event as described on the application, and after the payment of all applicable fees and costs.

A minimum of 30 working days shall be allowed for the administrative review of an application and the issuance of a permit.

The government shall either issue or deny the permit no later than 30 working days following the date the completed application is filed. If the permit is denied, the producer shall be notified of the denial; on written request by the producer for the reason(s) for denial, the reason(s) for the denial shall be given in writing.

**Sec. 27-013**

*Emergency issuance of permit.*

In extraordinary circumstances, the director shall be authorized to waive or otherwise expedite any or all of the review process and to issue a special permit upon payment by the producer of all applicable fees and costs for such event.

**Sec. 27-014**

*Cessation of activities*

The safety, health, welfare and good order of all citizens and the community shall be first and foremost and every special event shall be conducted in such manner. The sheriff and/or code enforcement officer or their lawful deputies may terminate any activity, whether a part of or the entire event, which does not meet the community standard. Upon notification of the event producer in person by the sheriff and/or code enforcement officer or their lawful deputies to cease any activity, it shall be unlawful for such producer and/or any participants to permit such activity to continue.

**Sec. 27-015**

*Picketing and demonstrations, etc.*

Any person, group or organization engaged in any picketing, demonstrations, assembly, gathering, procession or other activity protected by the U.S. Constitution shall be prohibited from blocking the ingress and egress of any public or private place. Any person, group or organization engaged in such activities is required to make application as set forth in section 27-01 (a). However, any such person, group, or organization shall be exempt from the permit requirement in section 27-01 b(1) and the fees set forth in section 27-o. (1) (2) (3).

**Sec. 27-016**

*Funeral processions.*

*The provisions of this article shall not apply to any parade or procession conducted under the supervision and direction of a funeral director in conjunction with any funeral.*

**Sec. 27-017**

*Punishment.*

Any violation of the provisions of this article shall be punished, upon conviction by the magistrate judge, be fined in an amount not exceeding \$1000.00 or imprisonment not exceeding 30 days, either or both, in the discretion of the magistrate judge of Jasper County, Georgia. In addition to the aforementioned fines, the court may impose court

costs for each offense or may combine the court costs upon discretion of the court if any multiple violations occur at or about the same date.

**Sec. 27-018**

*Special exclusions.*

This article shall not apply to meetings or events of church or religious services or assemblies or county sponsored events. This article shall not apply to regular meetings of the members and guest of civic clubs or organizations or non-profit corporations which hold 501( c)(3) status but shall apply to any organized activity of such club or organization having as its purpose fund raising and to which the general public is invited to attend.